

RECEIVED-TOWN CLERK  
GRAFTON, MA.

**Members Present:** Kathy Halloran, Chairman  
Peter Carlson, Vice Chairman  
Teri Turgeon, Secretary  
Daryl Rynning, Member  
Donna Stock, Member

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**Also Present:** Dr. James Cummings, Superintendent of Schools  
Lucille Boutiette, Assistant Superintendent  
Teresa Tracy, Director of Finance  
Arnold Lundwall, Director of Special Education

**7:00 p.m. – Call to Order – Open Session**

**A. Chairperson's Update:** Kathy Halloran gave the Chairperson's Updates. Please refer to the Attachment for further details.

**B. Comments from the Public:** None

**A. Community Groups and Citizens:** None.

**B. Student Presentation:** None

**C. General Business:**

**A. Superintendent's Scholar Award:** Dr. Cummings presented the Superintendent's Scholar Award to Yimin Zhang a senior at Grafton High School. Dr. Cummings described Yimin as being one of the top students in her class, being named a National Merit Scholarship Commended student, receiving the Rensselaer Medal for science and mathematics, placing second in the International Chinese Essay Composition Contest and her work as a summer intern at Tufts Cummings School of Veterinary Medicine

**B. Field Trip Request:** Tammi D'Amato, High School Business teacher, requested that the Committee approve an overnight field trip for high school students to attend the DECA competition at the State level March 14-16, 2013. This was Grafton's first year of competition.

Teri Turgeon motioned to approve the DECA field trip to Boston MA for March 14-16, 2013. Peter Carlson second. Motion carried 5-0-0

**C. FY14 Budget:** Dr. Cummings recommended an FY14 budget of \$26,763,340.00.

Teri Turgeon motioned that the School Committee adopt the Superintendent's budget recommendation of \$26,763,340.00 for FY14. Donna Stock seconded. Motion carried 5-0-0.

**D. Educational Reports:**

- A. **NGES School Improvement Plan:** Ms. Brenda Plante, principal of North Grafton Elementary School, presented the School Improvement Plan Goals for SY2012-2013. Goals included:
1. To engage all learners
  2. To provide all students access to differentiated and targeted learning opportunities
  3. To provide all students access to rigorous learning activities fostering the use of high level thinking skills
  4. To assess and align curricula to the Massachusetts Curriculum Frameworks which incorporate the Common Core State Standards
- B. **NGES Educational Report:** Ms. Brenda Plante provided an overview of the implementation of the Origo Stepping Stones math at NGES. Ms. Plante outlined the benefits of a program aligned to the CCSS.
- C. **NGES PTG:** Laura Often Co-president of the PTG presented an overview of the year's activities. Ms. Often also spoke of the transition activities and relationship with North Street School.
- D. **Special Education Update:** Arnold Lundwall, Director of Special Education, presented an update on recent initiatives in special education. Mr. Lundwall highlighted the training work being done for co-teaching, parent workshops, and planning for FY14.
- E. **Superintendent's Mid-Year Evaluation:** Dr. Cummings presented a mid-year progress report on his four (4) goals (see attached presentation).

Donna Stock motioned that the Committee accept the progress report as presented. Teri Turgeon seconded. Motion carried 5-0-0

The Committee discussed the need to appoint a sub-committee to work with the superintendent to establish indicators and priority elements for the goals.

Teri Turgeon motioned that Kathy Halloran and Peter Carlson be appointed to the sub-committee. Daryl Rynning seconded. Motion carried 5-0-0.

**E. School Committee Member Reports: None**

**F. Superintendent's Report:** Dr. Cummings provided the following information.

- a. Thank you to the members of the DPW and the districts maintenance and custodial staff for their efforts during the recent blizzard.
- b. Congratulations to students and staff who organized the recent Bowling Club Party. It was a wonderful display of sportsmanship, inclusiveness and positive attitude.

**G. Future Agenda Planning** Members of the School Committee agreed to move the school choice hearing to March.

The Committee also discussed the need to review their goals. The chair recommended a workshop.

**8. Approval of Minutes:**

- A. Minutes of January 14, 2013:** – Peter Carlson motioned to approve minutes of January 14, 2013 as presented. Teri Turgeon second. Motion carried 5-0-0.

**9. Financial Report:**

- A. Approval of Warrant #31 – November 21, 2012:** Teresa Tracy, Director of Finance, and the School Committee reviewed and made comments on the Warrant. Please refer to Warrant #31, dated January 31, 2013, in the amount of \$383,473.36 (attached to Agenda) for further details.

Peter Carlson motioned that the School Committee approve Warrant #31 dated January 31, 2013, in the amount of \$383,473.36. Teri Turgeon second.  
Motion carried 5-0-0

- B. Approval of Warrant #33 – February 14, 2013** Teresa Tracy, Director of Finance, and the School Committee reviewed and made comments on the Warrant. Please refer to Warrant #33, dated February 14, 2013, in the amount of \$321,034.71.

Donna Stock motioned that the School Committee approve Warrant #33 dated February 14, 2013, in the amount of \$321,034.71. Peter Carlson second.  
Motion carried 5-0-0.

- C. Request for Student Activity Accounts:** Ms Tracy presented the need to establish school activity accounts for North Street School and Millbury Street School. Each account would have a maximum balance of \$10,000.00.

Peter Carlson motioned that student activity accounts be established for North Street School and Millbury Street School as outlined in the memo dated January 25, 2013 from Terry Tracy. Daryl Rynning second. Motion carried 5-0-0.

10. **Policy:** None

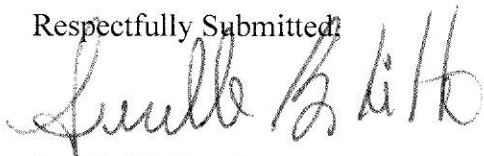
11. **Correspondence:** Kathy Halloran referenced correspondence regarding an upcoming victory celebration for the high school football. Daryl Rynning will represent the Committee.

12. **Executive Session:** Teri Turgeon motioned that the Committee enter in executive session for the purpose of discussing collective bargaining. Peter Carlson second. Roll call Turgeon yes, Rynning yes, Carlson yes, Stock no, Halloran yes. Motion carried 4-1-0.

13. **Adjournment:** Peter Carlson motioned to adjourn at 10:52 p.m. Teri Turgeon second. Motion carried 4-0.

Documents referenced are on file with the Grafton School Department.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Lucille M. Boutiette', written in dark ink.

Lucille M. Boutiette

## CHAIRPERSON'S UPDATE

2/11/13

### DISTRICT

Many thanks to everyone especially at the DPW who have been diligently digging us all out after the blizzard. Please use extra caution this week around town making sure that children get to and from school safely since roads are narrower and visibility may be hampered by large snow banks.

A reminder that this **Friday, February 15th begins Winter Break** for all students. School will resume session beginning Monday, February 25th.

### GHS

A group of GHS students participated in the **Central Massachusetts BrainBee** held at UMASS Medical School this past weekend. Julia Bonner, Megan Treu, and Kristyn Wooldridge all made the final round of BrainBee. They participated along with Traci Debatis, Hannah Ferrante, Aishwarya Kaki, Mohit Katyal, Anoushka Lotun, Neha Majeti, Noelle Scarlett, and Tristan Tay. Congratulations to all of them and many thanks to Mrs. Michelle Bailey for her work in bringing these students to this competition.

Emily Knowlton and Jorge Jimenez have earned **Honorable Mention recognition in the 90th annual Boston Globe Scholastic Art Awards program**. Their work was among that of thousands of entries from 7th through 12th graders across the state. You can see Emily's self-portrait photo and Jorge's 'Moonlight Creature' painting displayed near the art rooms. Congratulations to both of them and thanks to Mrs. Kittredge and Mrs. Rossiter for their leadership with these students.

The Class of 2014 is offering **babysitting services on Thursday, Feb 14th for Valentine's Day**. For more information contact faculty advisors Jennifer Pelletier or Lauren Mulhern.

### GMS

The second annual GMS **Semi Formal Dance** will be held on Friday, March 1st from 7-10 pm. Tickets are \$7.00 and are currently on sale.

### NSS

The annual **Faculty Basketball Game** will take place on Fri., Mar. 8th at GHS. Tickets will be on sale soon! Donations for raffle baskets are due Feb. 26th.

Our **next School Committee meeting on February 25th will be held at SGES** starting at 7:00 pm.